

Omeath District Development Company

Governance Internal Controls Checklist



Governance Internal Controls Checklist

Is each of the Governance Controls listed below in place?	Yes/ No	Action to Implement Control (if required)	Person(s) Responsible	Completion Date
Agreed and written strategic plan				
Approved annual business plan				
Approved operational plan				
Clearly defined organisation structure				
Annual budget approved by the Board				
Quarterly analysis of budgeted versus actual income and expenditure				
Regular review and updating of cash flow forecasts				
An approved reserves policy				
Tracking of employment law and equal opportunities compliance requirements				
Tracking of health and safety legal compliance requirements				
Tracking of company law compliance requirements				
Tracking of charities act regulations and compliance requirements				
Tracking of data protection compliance requirements				
Tracking of other legal and regulatory compliance requirements of relevance to the Limerick Social Service Council				
Review of the company's Constitution (Memorandum and Articles of Association) at least once every three years				